



CAMBRIDGE
CITY COUNCIL

THE FORWARD PLAN

1 July 2012 - 31 October 2012

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Executive Councillors 2011/12

Leader and Executive Councillor for Strategy and Climate Change	Councillor Tim Bick	01223 45 7231 tim.bick@btinternet.com
Executive Councillor for Arts, Sport and Public Places	Councillor Rod Cantrill	01223 368928 rcantrill@millingtonadvisory.com
Executive Councillor for Community Development and Health	Councillor Mike Pitt	01223 709544 mike@einval.com
Executive Councillor for Customer Services and Resources	Councillor Julie Smith	01223 766259 julie.smith@cambridge.gov.uk
Executive Councillor for Environmental and Waste Services	Councillor Jean Swanson	01223 248319 jsswanson@ntlworld.com
Executive Councillor for Housing (and Deputy Leader)	Councillor Catherine Smart	01223 511210 chlsmart@cix.co.uk
Executive Councillor for Planning and Sustainable Transport	Councillor Tim Ward	01223 316389 tim@brettward.co.uk

Contact details for all Councillors is available at
<http://cambridge.gov.uk/democracy/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 July 2012 - 31 October 2012

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area Committee Meetings for discussion and formal decision.

The Plan is updated monthly and a full copy sent to all Councillors 14 days before the beginning of each month. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions
 - to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or
 - for the annual budget; or
 - which would otherwise be contrary to or not in accordance with the policy framework or budget: or
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (Martin Whelan) no later than 10 working days before the meeting, or the date the Executive Councillor makes the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Report Deadlines

Committee	Page	Date	Draft Report Deadline	Final Report Deadline	Agendas published
North Area Committee	34	26 Jul	10 Jul 9am	17 Jul 9am	18 Jul
	34	27 Sep	11 Sep 9am	18 Sep 9am	19 Sep
East Area Committee	32	2 Aug	17 Jul 9am	24 Jul 9am	25 Jul
	32	6 Sep	21 Aug 9am	28 Aug 9am	29 Aug
	33	18 Oct	2 Oct 9am	9 Oct 9am	10 Oct
South Area Committee	35	16 Jul	N/A	5 Jul 9am	6 Jul
	35	10 Sep	N/A	30 Aug 9am	31 Aug
West/Central Area Committee	36	23 Aug	N/A	14 Aug 9am	15 Aug
Environment	14	9 Oct	30 May 9am	12 Jun 9am	14 Jun
Development Plan Scrutiny Sub	10	17 Jul		5 Jul 9am	9 Jul
	13	14 Aug		2 Aug 9am	6 Aug
	13	11 Sep		30 Aug 9am	3 Sep
	13	16 Oct		4 Oct 9am	8 Oct
Housing Management Board	14	18 ~Sep	21 Aug 9am	4 Sep 9am	6 Sep
Community Services	9	11 Oct	13 Sep 9am	27 Sep 9am	1 Oct
Strategy and Resources	16	9 Jul	11 Jun 9am	25 Jun 9am	27 Jun
	25	15 Oct	17 Sep 9am	1 Oct 9am	3 Oct
Licensing	29	18 Jul	N/A	27 Sep 9am	28 Sep
Civic Affairs	30	19 Sept		10 Sep 9am	11 Sep

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://cambridge.gov.uk/democracy/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://cambridge.gov.uk/democracy/mgFindCouncillor.aspx>

Public Participation

Public Speaking at Meetings

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting

Petitions

The council welcomes petitions and recognises that petitions are one way in which people can let us know their concerns.

In 2010 the City Council adopted a petition scheme, which is available at http://www.cambridge.gov.uk/public/docs/Petition_scheme_Dec_2010.pdf

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked * are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.

Forward Plan

Community Services Scrutiny Committee - 11th October 2012 (Key Decisions)

No items currently scheduled for 11th October.

Community Services Scrutiny Committee - 11th October 2012 - (Non Key Decisions)

No items currently scheduled for 11th October.

Development Plan Scrutiny Sub Committee - 17th July 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge City and South Cambridgeshire Infrastructure Delivery Study 2012</p> <p>To consider the findings and endorse the Infrastructure Delivery Strategy as part of the technical evidence base for the Local Plan Review and Community Infrastructure Levy.</p>		<p>In 2012 Baker Associates (now merged with Roger Tym and Partners and Peter Brett LLP) and Transport Planning International were commissioned to undertake a Joint Infrastructure Delivery Study by Cambridge City Council and South Cambridgeshire District Council. The report sets the existing capacity of infrastructure provision in Cambridge City and South Cambridgeshire and identifies what infrastructure will be required in order to serve proposed growth. It also identifies potential phasing, costs and funding requirements for this infrastructure. The Infrastructure Delivery Study has examined three infrastructure categories - physical, social and green.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>

<p>Community Infrastructure Levy for Cambridge</p> <p>To agree the approach and timescales to get a Community Infrastructure Levy Charging Schedule in place in Cambridge.</p>	<p>The Community Infrastructure Levy is a new system of planning obligations that was introduced in the Planning Act 2008 and put into force by the Community Infrastructure Regulations 2010 on 6th April 2010. The government considers that the CIL is a more transparent and simple method of collecting funds for infrastructure to support development than the current system of planning obligations (S.106). As such regulations restrict the use of Section 106 post 2014 to encourage local planning authorities to introduce a CIL. This Council committed to taking a Community Infrastructure Levy forward at Development Plan Scrutiny Sub-Committee on 22-03-2011. The report will outline a suggested approach and timescales.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>
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Assessment of the effectiveness of Percentage Renewable Energy (Merton Rule) Policies

To consider the findings of the Merton Rule Assessment Study and to endorse its use as part of the evidence base for the review of the Local Plan.

Policy 8/16 of the 2006 Local Plan requires all major developments to meet 10% of their energy requirements through the use of on-site renewable energy generation, a policy referred to as a Merton Rule policy. South Cambridgeshire, Fenland and Huntingdonshire District Councils have adopted similar policies. In order to assess the effectiveness of these policies, and to help inform future planning policy direction, South Cambridgeshire District Council, commissioned Climate Works Ltd to undertake a detailed survey, analysis and assessment of the use, delivery, effectiveness and future role of these policies. The findings of this study are applicable across all local planning authorities in Cambridgeshire, and will benefit all authorities as they review their current Local Plans, and as such this work has progressed on a joint basis. This committee report considers the findings of this study and the future role of Merton Rule policies might play as part of the review of the Local Pla

Executive Councillor for Planning and Climate Change

Sara Saunders
Planning Policy Manager

This item will automatically appear on the agenda.

Development Plan Scrutiny Sub Committee - 14th August 2012

Currently no items scheduled for 14th August 2012.

Development Plan Scrutiny Sub Committee - 11th September 2012

Currently no items scheduled for 11th September 2012.

Development Plan Scrutiny Sub Committee - 16th October 2012

Currently no items scheduled for 16th October 2012.

Environment Scrutiny Committee – 9th October 2012 (Key Decisions)

No items currently scheduled for 9th October.

Environment Scrutiny Committee – 9th October 2012 (Non-Key Decisions)

No items currently scheduled for 9th October.

Housing Management Board – 18th September 2012 (Key Decisions)

Currently no items scheduled for 18th September.

Housing Management Board – 18th September 2012 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Write-Off of former Tenant Arrears		Report sets out details of cases of former tenant arrears together with a summary of the action taken to try to recover the debt	Executive Councillor for Housing	Julia Hovells Housing Finance & Business Manager	Not currently requested for pre-scrutiny.

Strategy and Resources Scrutiny Committee - 9th July 2012 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Customer Services and Resources Portfolio</p> <ul style="list-style-type: none"> • To agree revenue carry forward requests to be recommended to Council for approval. • To seek approval from Council to rephase capital spending from 2011/12 into 2012/13. 		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2011/12 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Update on the CBbid, Business Improvement District Project (BID)</p> <p>To support the introduction of a Business Improvement District in Cambridge and to approve the mechanism through which the Council will exercise its vote, which will take place in October 2012.</p>		<p>The report will set out a proposal for the introduction of a Business Improvement District in Cambridge and the opportunities for increased investment in the management of the city centre. It will also set out the timeline that will lead to the BID ballot in October 2012.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Emma Thornton Head of Tourism & City Centre Management</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Retender of ICT FM contract</p> <p>To agree the process and delegations ICT FM contract.</p>		<p>To agree the process and delegations for approval of decisions relating to the re-tender of the Council's facilities management contract for ICT</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>James Nightingale Head of ICT Client</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Localisation of support for council tax</p> <p>Agreement to principles of localised council tax support scheme from April 2013.</p>		<p>Council Tax Benefit for working age claimants will be abolished from April 2013 and will be replaced by a local scheme. A report will be produced setting out options for consideration to be brought back for Members at a later date to agree a new local council tax support scheme.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Clay Farm Land Disposal Project - Delivery of Affordable Housing by the City Council</p> <p>To approve that the Council should be the provider of the Affordable Housing on its land at Clay Farm.</p>		<p>The Council has approved that 50% of the housing on its land at Clay Farm should be Affordable Housing. The Council now has the opportunity to deliver the Affordable Housing itself retaining ownership and management.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alan Carter Head of Strategic Housing</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Urban Broadband Fund - Phase 2 Grant Application</p> <p>To consider the urban broadband fund – phase 2 grant application.</p>		<p>A scheme to create ultra fast broadband and highspeed wireless connectivity.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Overview</p> <ul style="list-style-type: none"> ● To agree revenue carry forward requests to be recommended to Council for approval. ● To seek approval from Council to rephase capital spending from 2011/12 into 2012/13. 		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2011/12 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Leader of the Council</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Strategy and Climate Change</p> <ul style="list-style-type: none"> ● To agree revenue carry forward requests to be recommended to Council for approval. ● To seek approval from Council to rephase capital spending from 2011/12 into 2012/13. 		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2011/12 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Leader of the Council</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Area Working: Review of North Area Committee Participation Pilot, devolution and ways forward</p> <p>To agree the learning points from the North Area Pilot, note the progress with devolving decisions and endorse the proposed way forward.</p>		<p>The Participation Pilot has been running in North Area Committee for a year. It has involved trying out new approaches, both within meetings and outside of meetings, to engage more local people in its work. This report builds on the interim report to the October meeting of this committee. The report also reports progress with devolving decision making to area committees; and proposes a way forward to map community engagement opportunities in each area.</p>	<p>Leader of the Council</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Community Right to Challenge under the Localism Act</p> <p>To approve the draft process for responding to bids the City Council may receive under the new Community Right to Challenge process in the Localism Act 2011</p>		<p>The Localism Act 2011 created new rights for community groups to bid for assets of community value, and to run public services. This report will propose how the City Council should prepare itself for, and respond to, any bids made under these rights.</p>	<p>Leader of the Council</p>	<p>David Kidston Strategy and Partnerships Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Community Right to Bid under the Localism Act</p> <p>To approve the draft process for responding to bids the City Council may receive under the new Community Right to Bid process in the Localism Act 2011</p>		<p>The Localism Act 2011 created new rights for community groups to bid for assets of community value, and to run public services. This report will propose how the City Council should prepare itself for, and respond to, any bids made under these rights.</p>	<p>Leader of the Council</p>	<p>Patsy Dell Head of Planning</p>	<p>This is a key decision and will automatically appear on the Forward Plan.</p>
<p>Code of Best Practice on Consultation and Community Engagement</p> <p>To review the progress made with the implementation of the Code of Best Practice.</p>		<p>The report will provide councillors with an update on the work that has taken place to implement the Code of Best Practice since it was adopted at this committee a year ago.</p>	<p>Leader of the Council</p>	<p>Chris Williams Strategy Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Annual Treasury Management Report 2011/12</p> <p>The Executive Councillor is recommended to receive this statutory report for submission to Council in accordance with Financial Regulations under the constitution.</p>		<p>The Local Government Act 2003 requires the Council to produce a report detailing the treasury management activities and the actual treasury and prudential borrowing indicators for 2011/12.</p>	<p>Leader of the Council</p>	<p>Julia Minns Head of Accounting Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Local Government Resource Review - Business Rate Retention Pooling Options		To consider potential implications of pooling and to consider a countywide pool could be beneficial to the city council.	Leader of the Council	David Horspool Director of Resources	This is a key decision and will automatically appear on the agenda.
To consider potential implication of business rate retention pooling.					

Strategy and Resources Scrutiny Committee - 9th July 2012 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Restorative Justice Progress Report To endorse actions taken to develop the approved plan and consider recommended future actions.		This is the progress report for the restorative justice scheme, as required by the Community Services Scrutiny Committee on endorsement of the scheme on 15 March 2012.	Leader of the Council	Lynda Kilkelly Safer Communities Section Manager	Requested for pre-scrutiny by Councillor Herbert and Councillor Benstead.
Standard Item: NNDR		The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.	Executive Councillor for Customer Services and Resources	Alison Cole Head of Revenue and Benefits	Requested for pre-scrutiny by Cllr Benstead and Cllr Herbert.

<p>Standard Item: General Debts - Bad debts for write-off</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Karl Tattam Support Services Manager</p>	<p>Requested for pre-scrutiny by Cllr Benstead and Cllr Herbert.</p>
<p>The Public Services (Social Value) Act 2012 and response to the council motion about the Council's use of contractors</p> <p>To approve proposals for identifying relevant social values to be sought from future procurements and respond to the council motion regarding the use of contractors by the Council.</p>		<p>The 2012 Act requires local authorities to consider how what is being procured might improve the social, economic and environmental well-being of their area.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Debbie Quincey Strategic Procurement Adviser</p>	<p>Requested for pre-scrutiny by Councillor Herbert and Councillor Benstead.</p>
<p>Annual update from the Love Cambridge Partnership</p>		<p>The Committee is asked to receive an update from Ian Sandison, Chair of Love Cambridge on the activity of the Partnership in 2011/12.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Emma Thornton Head of Tourism & City Centre Management</p>	<p>N/A</p>

<p>Cambridge City Council Revenues & Benefits eServices procurement</p> <p>To approve the commencement of this scheme.</p>		<p>The Council will procure eRevenues & eServices tool to allow residents to access Council Tax and billing enquiries online.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Jonathan James Head of Customer Services</p>	<p>This item was added to the plan less than 15 clear working days prior to the meeting, therefore automatically appears on the agenda for debate.</p>
<p>Large Hall - Leaded Window replacement phase 1</p> <p>To approve the leaded window replacement phase 1 scheme.</p>		<p>The project is required to refurbish the leaded windows to one side of the large hall.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This item was added to the plan less than 15 clear working days prior to the meeting, therefore automatically appears on the agenda for debate.</p>

<p>Risk Based Verification</p> <p>Seek approval to adopt risk based verification policy.</p>		<p>Enable a risk based approach to verification in the administration of Housing and Council Tax Benefit and localisation of Council Tax Support in the future.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>This item was added to the plan less than 15 clear working days prior to the meeting, therefore automatically appears on the agenda for debate.</p>
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Strategy and Resources Scrutiny Committee - 15th October 2012 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Network and Telecoms</p> <p>To procure ICT Communications Links and other ICT Services</p>		<p>Procure wide area network and subject to review telecoms links. The Cambridgeshire Public Sector Network (CPSN) will be analysed first for potentially savings and infrastructure to share services.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>James Nightingale Head of ICT Client</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>The CBbid, Business Improvement District Project (BID)</p> <p>Following receipt of an update on the CBbid project and a review of the Business Plan, to decide whether to support the introduction of a Business Improvement District in Cambridge through the ballot which will be held in October 2012. To confirm the mechanism through which the Council will exercise its vote.</p>		<p>The report will set out a proposal for the introduction of a Business Improvement District in Cambridge and the opportunities for increased investment in the management of the city centre.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Emma Thornton Head of Tourism & City Centre Management</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Customer Access Strategy 2012 - 2015</p> <p>Approval of the Customer Access Strategy 2012 -2015</p>		<p>First CAS strategy has been completed. CAS two reflects the need for more fundamental change to reflect the changing needs of customers and the changes in society as a whole.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Jonathan James Head of Customer Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Strategy and Resources Scrutiny Committee - 15th October 2012 (Non Key Decisions)

No items currently scheduled for 15th October.

Regulatory Committees

This section includes all items scheduled for consideration by Regulatory Committees.

The Regulatory Committees are

- Civic Affairs
- Licensing Committee
- Standards Committee
- Planning Committee*
- Joint Development Control Committee*

Committees marked with a * primarily consider planning applications and not included on the Forward Plan.

Items marked * are decisions which are expected to be recommendations to Council.

All items listed on the plan will automatically included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Licensing – 18th July 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Review of the Street Trading Policy</p> <p>The Committee is requested to note the outcome of the recent Street Trading Review that has been undertaken, and approve consultation on the draft policy and procedures.</p>		<p>The City Council's Street Trading Policy has not been reviewed for some time. This review seeks to review best practise nationally and to make recommendations where appropriate to update this policy to ensure it is fit for purpose for the street trading environment in Cambridge</p>	<p>Licensing Committee</p>	<p>Emma Thornton Head of Tourism & City Centre Management</p>	<p>This item will automatically appear on the agenda.</p>

Licensing – 8th October 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Review of the Street Trading Policy</p> <p>The Committee is requested to note the summary of feedback following consultation on the proposed new Street Trading policy and procedures, any subsequent amendments as a result of this, and to approve the final policy and procedures.</p>		<p>The City Council's Street Trading Policy has not been reviewed for some time. This review seeks to review best practise nationally and to make recommendations where appropriate to update this policy to ensure it is fit for purpose for the street trading environment in Cambridge</p>	<p>Licensing Committee</p>	<p>Emma Thornton Head of Tourism & City Centre Management</p>	<p>This item will automatically appear on the agenda.</p>

Civic Affairs - 19th September 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Statement of Accounts 2011-12</p> <p>Approval for the Chair of Civic Affairs to sign the Statement of Accounts and Letter of Management Representation on behalf of Civic Affairs following presentation of the audited accounts and the external auditors Annual Governance Report.</p>		<p>It is a statutory requirement for the Statement of Accounts to be approved by resolution of a committee of the Council (or full Council) by 30 September. Before the District Auditor gives his formal opinion on the accounts there is a requirement to present an Annual Governance Report and to obtain a letter of management representation.</p>	<p>Civic Affairs</p>	<p>Julia Minns Head of Accounting Services</p>	<p>This item will automatically appear on the agenda.</p>

Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area Abbey, Coleridge, Petersfield and Romsey

North Area Arbury, East Chesterton, Kings Hedges and West Chesterton

South Area Cherry Hinton, Queen Edith's and Trumpington

West/Central Area Castle, Market and Newnham

Items marked * are decisions which are expected to be a recommendation to Council.

All items listed on the plan will automatically included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

East Area - 2nd August 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee	East Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.
Safer City grant scheme 2012/13: Consideration of applications To either approve or reject applications made to the scheme.		Applications for funding for community based projects that will address crime, fear of crime and ASB.	East Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.

East Area - 6th September 2012

No items currently scheduled for 6th September 2012.

East Area - 18th October 2012

No items currently scheduled for 18th October 2012.

North Area - 26th July 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Health and Wellbeing		Looking at health issues in the North area with an emphasis on sport and exercise.	North Area Committee	Jonathan James Head of Customer Services	This item will automatically appear on the agenda.
Safer City grant scheme 2012/13: Consideration of applications To either approve or reject applications made to the scheme.		Applications for funding for community based projects that will address crime, fear of crime and ASB.	North Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.

North Area - 27th September 2012

Currently no items scheduled for 27th September.

South Area - 16th July 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	South Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.
Safer City grant scheme 2012/13: Consideration of applications To either approve or reject applications made to the scheme.		Applications for funding for community based projects that will address crime, fear of crime and ASB.	South Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.

South Area - 10th September 2012

Currently no items scheduled for 10th September.

West/Central Area - 23rd August 2012

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee	West / Central Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.
Safer City grant scheme 2012/13: Consideration of applications To either approve or reject applications made to the scheme.		Applications for funding for community based projects that will address crime, fear of crime and ASB.	West / Central Area Committee	Lynda Kilkelly Safer Communities Section Manager	This item will automatically appear on the agenda.